

Late Rent Notice

Date

Tenant's Name: _____

Address: _____

City, State: _____

Dear Tenant:

Based on the terms of your lease agreement, monthly rent of \$_____ is due on the _____ of each month. This letter serves to inform you that, as of the date of this letter, your rent has not been received and is past due for the following month(s) _____.

The total amount due at this time is:

Past Due Amount: \$_____

Late Fee: \$_____

TOTAL: \$_____

Failure to pay the above past due amount in ____ days, may result in the commencement of eviction proceedings.

Sincerely,

Signature

Printed Name

Landlord's Address: _____

Landlord's Phone No.: _____

Landlord's Email: _____