

## Lease Renewal Letter

\_\_\_\_\_  
Date

Tenant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_

Dear Tenant:

Your current lease at \_\_\_\_\_ will expire on \_\_\_\_\_. Per the terms of the attached lease agreement, your last payment is due on \_\_\_\_\_. As you are a highly valued tenant, I am offering to renew your lease at \$\_\_\_\_\_ per month for the below term:

- One-Year Lease
- Month-to-Month Lease

If accepted, the new lease will begin on \_\_\_\_\_ and will expire on \_\_\_\_\_. This lease agreement will contain the following new terms and conditions: \_\_\_\_\_.

Whether or not you would like to renew your lease, please sign and date the below acknowledgement and provide to the undersigned. A response is requested by \_\_\_\_\_.

Sincerely,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Landlord's Address: \_\_\_\_\_

Landlord's Phone No.: \_\_\_\_\_

Landlord's Email: \_\_\_\_\_

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### TENANT ACKNOWLEDGEMENT

I \_\_\_\_\_, am a tenant at \_\_\_\_\_. I acknowledge that my lease expires on \_\_\_\_\_. I have read the above lease renewal letter.

- Yes, I would like to renew my lease
- No, I do not want to renew my lease

\_\_\_\_\_  
Tenant's Signature

\_\_\_\_\_  
Date